

**INVITATION TO NEGOTIATE #009**  
**Forensic Mental Health Services**  
**Program**

**Release Date: July 14, 2017**

**Time: By 5:00 P.M. [EST]**

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*Funded by the Florida Department of Children & Families*

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## I. STATEMENT OF NEED

South Florida Behavioral Health Network (“SFBHN”) solicits applications from its designated qualified network providers (as determined in accordance with the SFBHN policies and procedures) to manage the Forensic Mental Health Services Program for the Southern Region as described in **Appendix A, Forensic Mental Health Service Program Guidelines and Requirements**.

Currently, SFBHN manages the Team and will work closely with the successful applicant to ensure a smooth transition of current Team members and the transition of the services. The successful applicant shall, at a minimum, employ each transitioned Team member for a full year after the execution of the contract. As vacancies within the Team occur, SFBHN may consider redefining the required staffing pattern as described in this bid. The selected provider will be required to collaborate with both SFBHN and the Eleventh Judicial Circuit Criminal Mental Health Project (CMHP).

The Forensic System responsibilities pertain only to adults or juveniles adjudicated as adults who are charged with or at-risk of being charged with a felony offense pursuant to Chapter 916, F.S., and who are referred to SFBHN Network Service Providers subject to conditional release, pre-commitment diversion, or post-commitment diversion. The Forensic Mental Health Service Program aims to provide community-based behavioral health treatment with dignity and fairness, in the least restrictive manner possible, ensuring the safety of the people we serve, and the community.

Forensic Mental Health Services are delivered in two distinct tracks: the Pre-commitment diversion track (Jail Diversion Program team) and the Post-Adjudication Track (Forensic Specialist Outreach Team).

- Jail Diversion Program (JDP) team will serve individuals charged with a felony offense, booked into the county jail identified as having a mental illness and at risk for commitment to a Forensic State Mental Health Treatment Facility (SMHTF). Under pre-commitment diversion, in lieu of commitment, the individual is referred, assigned or otherwise ordered to receive community-based behavioral health services. Pre-commitment diversion services for community re-entry include Assessment, Intervention, Case Management, Recovery Support Services and the use of Incidental Expense funds. The JDP team works closely with the CMHP and the Forensic Services Manager at SFBHN. The definitions of the services listed above are found in Appendix A.
- Forensic Specialist Outreach Team will serve individuals who have been committed to the Department of Children and Families under the provisions of Chapter 916, F.S. Specifically, these are individuals who have received an Order

for Evaluation of Competency or Sanity or have been adjudicated as Incompetent to Proceed (ITP) or Not Guilty by Reason of Insanity (NGI) due to mental illness by one of the state's twenty (20) Circuit Courts. The Forensic Specialist Outreach Team provides Outreach services, and may also be required to provide Intervention services to ensure the provision of comprehensive community-based behavioral health services by the SFBHN Network Service Providers. This team works closely with the Forensic Services Manager at SFBHN. The definitions of the services listed above are found in Appendix A.

### **INVITATION TO NEGOTIATE (ITN)**

SFBHN has selected the ITN as the method of solicitation to procure this project. The ITN is a competitive solicitation for competitive sealed replies which uses both written submissions and subsequent competitive negotiations to determine the best value for the state, SFBHN, the community, consumers and the successful network provider. As part of the ITN process, SFBHN evaluates the prices and services offered, community needs, geographic distribution of services, prior work performance with SFBHN, quality of services, and the qualifications and capabilities of the network providers to satisfactorily meet the need for services.

### **TERM**

The anticipated start date of the contract is October 1, 2017 with recurring funding. The contract may be renewed annually subject to the availability of funds, satisfactory performance, monitoring, and evaluations as determined by SFBHN. Any renewal shall be in writing.

SFBHN reserves the right to renegotiate terms and conditions in the awarded contracts to expand the scope of work and to use the collective knowledge and experience of SFBHN staff, data, evaluation, and other information to ensure the best terms for service provision, similar to a cooperative agreement.

Selected applicant shall ensure that services are performed in accordance with SFBHN prime contract (Contract KH225 available for viewing at: <http://sfbhn.org/providers/contracts/>) the applicable state and federal rules, statutes, licensing standards, DCF and SFBHN operating procedures, as applicable.

### **FUNDING**

The projected annualized recurring funding for the Forensic Mental Health Services Program is **\$ 1,185,427.00**. **Appendix H**, is SFBHN's current Forensic Mental Health Service Team operational budget. The breakdown of the salaries will be provided to the successful applicant during the contract negotiation stage and are non-negotiable. Refer to Appendix E, for additional information.

### **BUDGET**

Applicants are to prepare and submit an agency-wide budget using the budget



forms in **Appendix I, Budget Forms FFY 2017-18**. The budget must include all sources of funding. In addition, provide a detailed budget justification narrative using complete sentences clearly linking all budget items to program activities and justifying proposed costs.

All costs associated with services proposed in this bid must be reasonable, necessary and allowable, and relate to the program in compliance with The Community Substance Abuse and Mental Health Services Financial Rules specified in Chapter 65E-14.021(5)(e), Florida Administrative Code. Applicants will submit a 12-month budget for related expenditures as outlined in this bid, consistent with the start times reflected in the timelines for implementation of the activities.

All proposed costs must be in accordance with the Department of Financial Services Reference Guide for State Expenditures, February 2011, or the latest revision thereof, which may be located at:

<http://www.flrules.org/Gateway/reference.asp?No=Ref-04201>

### **DATA**

Service data shall be submitted electronically on a monthly basis into KIS, the SFBHN designated data system (or other designated reporting system designated by SFBHN or the Department of Children and Families) as required by subsection 394.74(3)(e), F.S. and the DCF PAM 155-2.

### **PERFORMANCE MEASURES**

The successful applicant will be responsible for meeting the performance measures that are used by the Florida Department of Children and Families to objectively measure performance. A sample of the contract exhibit that will be incorporated in the successful applicant's contract is found in **Appendix F, Substance Abuse and Mental Health Required Performance Outcomes/Outputs** and in **Appendix G, Supplemental Security Income/Social Security Disability Insurance (SSI/SSDI) Outreach, Access, and Recovery (SOAR)**.

Additional performance measures may be required by SFBHN.

## **II. GENERAL APPLICATION INSTRUCTIONS AND PROCESS**

### **1. PROCUREMENT MANAGER**

This application is issued by SFBHN. Applicants shall limit their contact regarding this bid to the Procurement Manager. For normal day to day transactions and unrelated to this bid, the applicant may continue to communicate with other SFBHN staff. Violation of this provision may result in applicant being disqualified from this procurement. SFBHN will be the sole party which makes the determination as to

whether the applicant will be disqualified. The Procurement Manager for communication regarding this application is:

Jessica Rodriguez,  
7205 Corporate Center Drive Suite 200  
Miami, Florida 33126  
(305) 858-3335  
[jrodriguez@sfbhn.org](mailto:jrodriguez@sfbhn.org)

The subject line of all emails should be “**ITN#009 Forensic Mental Health Services Program**”

## **2. ELIGIBILITY OF APPLICANTS**

SFBHN solicits applications for services from its qualified agencies (as determined in accordance with the SFBHN policies and procedures). Qualified agencies are defined as:

- (a) Current contracted network providers;
- (b) Organizations with a current pre-qualification status by virtue of the SFBHN Request for Qualification Process;
- (c) Organizations whose contracts were discontinued because the total contract allocation fell below \$500,000 annually (Applicants that do not hold a contract with SFBHN will need to submit an application (s) for \$500,000, at a minimum).

## **3. POSTING**

All notices, intended decisions, decisions, and other matters related to this solicitation will be electronically posted on the SFBHN website located at [www.sfbhn.org](http://www.sfbhn.org).

Any clarifications or addenda to this solicitation and copies of written responses to questions resulting in clarifications or addenda to this bid will be electronically posted on the SFBHN website. It is the responsibility of prospective applicants to check the website for addenda or clarifications to this bid.

## **4. CONE OF SILENCE**

The Cone of Silence prohibits direct communication regarding this procurement between applicants and applicant’s representatives, and certain SFBHN staff and Board of Director members during the period in which the Cone of Silence is in effect. Applicants shall limit their contact regarding this bid to the Procurement Manager listed in Section II.1. The Cone of Silence begins the date and time that this solicitation is released, as per Section III., Schedule of Activities, and shall remain in



effect until an award is made, a contract is approved, or SFBHN takes any other action which ends the bid process. If the Cone of Silence is breached, SFBHN, at its sole discretion, may disqualify the applicant. The Cone of Silence only relates to this procurement. For regular day to day transactions, network providers may continue to communicate with SFBHN staff.

## 5. LETTER OF INTENT

A mandatory non-binding Letter of Intent must be received by the specific date and time as specified in Section III., Schedule of Activities. Include in the letter whether you intend to subcontract any of the service components contemplated in this ITN, and if so, identify the services and the subcontractor in the letter. This letter should be submitted via electronic mail to [jrodriguez@sfbhn.org](mailto:jrodriguez@sfbhn.org). The applicant will receive a confirmation e-mail within 24 excluding weekends and SFBHN holidays. Submitting a Letter of Intent does not penalize for not applying for this ITN. However, this letter is required for any applicant to be considered for funding through this solicitation. Applying for the bid without prior submission of a Letter of Intent is considered a fatal flaw and the application will be disqualified and rejected. SFBHN will not extend the deadline for submission of the Letter of Intent due to technical glitches. Applicants are encouraged to submit the Letter of Intent at least 48 hours in advance of the deadline in order to avoid any such complications.

## 6. INQUIRIES

**All inquiries from applicants shall be submitted in writing, via email only,** to the Procurement Manager listed below and received on or before the date according to the dates and times specified in Section III., Schedule of Activities. Only written electronic inquiries may be submitted to [jrodriguez@sfbhn.org](mailto:jrodriguez@sfbhn.org). Phone calls and faxes are not permitted. SFBHN will not extend the deadline due to technical glitches. Applicants are encouraged to submit their inquiries at least 48 hours in advance of the deadline in order to avoid any such complications. The subject line of the email must state: **ITN #009 FORENSIC MENTAL HEALTH SERVICES PROGRAM – INQUIRY** and the e-mail must include the name of the entity inquiring, name of individual, contact information with email address and phone number. The question (s) must be clear and the content related to the ITN. All written inquiries shall be sent to:

**ATTENTION: Jessica Rodriguez, SFBHN Procurement Manager**  
**E-mail: [jrodriguez@sfbhn.org](mailto:jrodriguez@sfbhn.org)**

It is the responsibility of the applicant to continuously monitor the SFBHN website: [www.sfbhn.org](http://www.sfbhn.org) for updates to the ITN process.

## 7. RESPONSES TO INQUIRIES/QUESTIONS



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Copies of the responses to all notifications including inquiries, clarifications, and/or additional information, will be made available by the date and time as specified in Section III., Schedule of Activities through electronic posting at the SFBHN website: [www.sfbhn.org](http://www.sfbhn.org).

**It is the responsibility of the prospective applicant to regularly check the SFBHN website for addenda, notices of decisions, and other information or clarifications to this solicitation.**

## 8. APPLICATION SUBMISSION INSTRUCTIONS

- a. All applications are to be submitted at the SFBHN office located at 7205 Corporate Center Drive, Suite 200, Miami, FL 33126 by the date and time as specified in Section III., Schedule of Activities. The Procurement Manager, will have a SFBHN representative date and time stamp the envelope of each application in the presence of the individual submitting the application. A receipt will be provided to the individual for verification. Applications received after the date and time as specified in Section III., Schedule of Activities will be deemed to have a fatal flaw and the application will be disqualified. SFBHN shall retain the Original and return the copies. Applications must be submitted by the deadline set forth in the Schedule of Activities. Applicants are encouraged to submit in advance of the due date.
- b. One (1) ORIGINAL application, FIVE (5) copies of the application, and an electronic copy of the application are required to be submitted. The applications must be organized in individual binders. In addition, a complete electronic version of the response to the application, formatted the same as the original application, must be submitted in Word, Excel and/or PDF (the budget forms must be saved in Excel format) on a USB drive (preferred) or CD in the original envelope. Not submitting the application as stated above will be deemed a fatal flaw and the application will be disqualified and rejected.

The electronic copy and the five (5) copies must be identical to the original application submitted, including the format, sequence, and section headings identified in this ITN. The electronic media must be clearly labeled in the same manner as the original application. If a discrepancy is found between the original hard copy application, the five (5) hard copies and/or the electronic version, SFBHN reserves the right, at its sole discretion, to reject the entire application.

- c. The ORIGINAL and the electronic copy of the application must be sealed separately from the FIVE (5) copies and clearly marked as the ORIGINAL and a properly completed and signed Applicant Cover Page, **Attachment I**. The FIVE (5) copies must be organized in the same manner as the binder



- containing the ORIGINAL application and marked COPY on the front of the Applicant Cover Page.
- d. The Cover Page with an original signature, as shown in **Attachment I**, must be accompanied with the application and properly completed. Applications submitted without a Cover Page will automatically be considered a fatal flaw and the application will be disqualified and rejected.
  - e. Table of Content must be included with the application. Failure to include a Table of Content with the application will automatically be considered a fatal flaw and the application will be disqualified and rejected.
  - f. Mandatory Non-Binding Letter of Intent: Applications must include a copy of the required non-binding Letter of Intent. . This letter does not imply that the applicant must apply but it is a requirement to consider the application in the review process and will be considered a fatal flaw. A copy of the e-mail confirmation of receipt of the Letter of Intent by the Procurement Manager must be included in application. It is the responsibility of the prospective applicant to ensure that the letter was electronically submitted and received by SFBHN.

**The application(s) must be delivered to SFBHN between 9:00 AM and 4:00 PM on or by the dates and time specified in Section III. Schedule of Activities.**

**ATTENTION: Jessica Rodriguez, SFBHN Procurement Manager**

7205 Corporate Center Drive – Suite 200

Miami, Florida 3312

## 9. FORMAT

- a. Applications must be submitted in the following format: 8 1/2 x 11 paper, printed on one side, single spaced with one-inch margins, written in English (avoiding jargon), Arial, and unreduced 12-point font. The sole exceptions are the Budget Forms, which may be submitted on 8.5 x 14 paper. Utilizing a format not consistent with this will constitute a fatal flaw and the application will be disqualified and rejected. DO NOT EXCEED THE PAGE LIMIT as stated in **Appendix E**.
- b. Responses should be thorough and address all components of this ITN. The questions to be addressed in this bid are found in **Appendix E**. Exceeding the total number of pages in the narrative will constitute a fatal flaw and the application will be disqualified and rejected. The page limitation exclude budgets (may use legal size paper), timelines, copies of licenses/certifications, Table of Content, and any other supporting documentation you may submit as part of the application as referenced in the narrative.



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- c. Budgets, timelines, job descriptions, copies of licenses/certifications, and any other supporting documentation referenced in the narrative responses must be listed in the Table of Content and numbered accordingly.
- d. Required Attachments must be included per instructions in this bid and labeled accordingly. The required attachments as identified in Section 9. b. and c. above. These attachments must be listed in the Table of Content.

## 10. ACCEPTANCE/REJECTION OF PROPOSALS

### a. Proposal Deadline

All applications are to be submitted at the SFBHN office located at 7205 Corporate Center Drive, Suite 200, Miami, FL 33126 by the date and time as specified in Section III., Schedule of Activities. Failure to submit a proposal on or before the deadline will constitute a fatal flaw and the application will be disqualified and rejected. Any proposal submitted shall remain a valid offer for 90 days after the proposal submission date. No changes, modifications, or additions to the applications submitted after the deadline has passed will be accepted by, or be binding on SFBHN, except as requested by SFBHN as part of the bid process. It is the responsibility of the network provider to ensure that the proposal was received on time by the Procurement Manager.

### b. Receipt Statement

A confirmation receipt of the application will be provided to the individual who delivers the application package by the Procurement Manager or by the designated SFBHN representative. Proposals received after the deadline will be considered a fatal flaw and the application will be disqualified and rejected. It is the sole responsibility of the network provider to ensure that the proposal was received on time by the Procurement Manager or by the designated representative.

### c. Right to Reject Applications

At its sole discretion, SFBHN reserves the right to reject any and all applications received with respect to this bid at any time even after an award. Applications not received at either the specified place, or by the specified date and time, or with the required documents not submitted as outlined in this ITN, or any combination thereof will be considered a fatal flaw and the application will be disqualified and rejected. In that case SFBHN will retain the original application, the CD or flash drive and return the FIVE (5) copies to the applicant.

### d. Right to Reject or to Waive Minor Irregularities Statement

SFBHN reserves the right to reject any and/or all replies, even after award, or to waive minor irregularities when to do so would be in the best interest of the individuals served, the community, and/or SFBHN. At its sole discretion,



SFBHN may allow the applicant to correct minor irregularities but is under no obligation to do so.

**e. Technical Review**

The evaluation procedure for this ITN is divided into a two-step process. In Phase I, the Procurement Manager in conjunction with other SFBHN staff will review all applications for compliance with all of the requirements. Applications that meet all of the fatal criteria requirements will move to Phase II of the process, the review of the application by the evaluation team (reviewers).

**f. Request Additional Information**

SFBHN reserves the right, at its sole discretion, to request from the applicant additional information as deemed necessary to more fully evaluate the proposal, but is in no obligation to do so.

**g. Determination of Funding and Scope of Work**

SFBHN reserves the right to make all final decisions with respect to the amount of funding awarded to an applicant.

In accordance with the policies and procedures, SFBHN reserves the right to make all final decisions with respect to the deliverables to be included in the contract resulting from this bid.

## **11. WITHDRAWAL OF THE BID**

SFBHN may terminate this bid without awarding of funds, at its sole discretion, at any time even after funds have been awarded.

## **12. EVALUATION AND RANKING OF APPLICATIONS**

Reviewers will be provided with a copy of the assigned applications and the relevant rating sheets. Reviewers are expected to exercise independent judgement when evaluation each application. Reviewers will document the applicant's responses to the questions in the bid; identify the application's strengths and challenges/weaknesses for each of the questions, the likelihood of success of the project, and whether the project presents the best value to the community.

A rating point system will not be used to rank the applications. Reviewers will be instructed to recommend applications for funding by answering "Yes" or "No". Applications recommended for funding will be ranked by the reviewers in order of precedence beginning with the application deemed most likely to succeed. At the debriefing meeting, the reviewers will be asked to reach a consensus and provide the applications/proposals recommended for funding. Reviewers may recommend

more than one application for funding. The recommendations will be based on the merits of each application. If the ranking of one or more applications cannot be determined the Team may elect to recommend a “No Preference” ranking.

If during the debriefing meeting the reviewers are unable to reach a consensus or they have questions that need clarification before a decision for funding can be made, the reviewers will have the option to (1) request additional clarifications from applicants in order to better understand key elements of the proposed project and/or (2) request a formal presentation by the applicant.

Once the reviewers reach a consensus, a list with the ranking of the applications, a summary of each application’s strengths and weaknesses, and reviewer feedback will be presented to SFBHN’s President/CEO for consideration.

### **13. SELECTION OF QUALIFIED APPLICANTS FOR NEGOTIATION**

The reviewers will present their recommendations to the President/CEO. The President/CEO will make the final recommendation for funding based on reviewer’s ranking and including but not limited to, geographic distribution of services, what is the most advantageous to the community, the individuals served, past performance of the applicant, and the demonstrated ability to achieve the desired goals and outcomes as described the applicant’s responses. The President and CEO will then present the final recommendations to the Board of Director for their acceptance, alteration, or rejection, as necessary.

In the event that the reviewers are unable to reach consensus, SFBHN will use, audits, history of compliance with contract terms and conditions, current and past year fund utilization, and report cards (past six months) as performance indicator tools to determine past performance of the applicants and select the best performing applicant for negotiations. The Board of Directors makes the final determination as necessary.

### **14. NOTICE OF CONTRACT AWARD**

The resulting contract shall be awarded to the responsive qualified network provider whose application is determined to be the most advantageous to the community, the individuals served, and for SFBHN. The contract award shall be based on the recommendation made by the SFBHN President/CEO. Consideration may be based on performance, prior history, service area, numbers served, etc. No scoring by the President/CEO will be required to make the selection and award recommendation. Final recommendations for contract awards are presented to the Board of Directors. The Board of Directors will make the final determination for funding. The Board of Directors will accept, alter, or reject the recommendations as necessary. The procurement file shall contain documentation supporting the basis



on which the award is made.

## **15. PROTEST, APPEALS, AND DISPUTES**

SFBHN provides a process for protests, appeals, or disputes related to solicitations. An applicant may file a notice of appeal/protest/dispute with SFBHN pursuant to this solicitation. Protests, appeals, and disputes are limited to procedural grounds. With respect to a protest of the terms, conditions, or specifications contained in this solicitation, including any provisions governing the methods for ranking bids, proposals, or replies, awarding contracts, reserving rights of further negotiation, or modifying or amending any contract, the written protest shall be filed in writing within 72 hours (Saturdays, Sundays, and SFBHN holidays excluded) after the posting of the solicitation decision. The formal written protest shall be filed within 10 calendar days after the date the notice of protest is filed with the Procurement Manager.

Protests, appeals, or disputes must comply with the SFBHN Policy and Procedure, posted on the SFBHN website:

<http://sfbhn.org/wordpress/wp-content/uploads/PROTEST-Policy-and-Procedure.pdf>

When protesting, appealing, or disputing a decision, the protestor must post a bond equal to one percent (1%) of SFBHN's estimated contract amount. The bond is not to be filed with the notice of appeal, protest, or dispute but must be filed with the formal written protest within the ten (10) day period for the filing of the formal written protest. The estimated contract amount shall be based upon the contract price submitted by the protestor. If no contract price was submitted, the SFBHN shall provide the estimated contract amount to the protestor within 72 hours (excluding Saturday, Sundays, and SFBHN holidays) after the notice of protest, appeal, or dispute has been filed. The estimated contract amount is not subject to protest pursuant to subsection 120.57(3), Florida Statutes. The bond shall be conditioned upon the payment of all cost and charges that are adjudged against the protestor in the administrative hearing in which action is brought and in any subsequent appellate court proceeding. Failure to file the proper bond at the time of filing the formal protest, appeal, or dispute will result in a rejection of the protest. In lieu of a bond SFBHN may accept a cashier's check, official bank check, or money order in the amount of the bond.

## **16. LICENSING/CERTIFICATION REQUIREMENTS**

Applicants are reminded of the possibility that the service(s) may require a DCF and/or an Agency for Health Care Administration (AHCA) license. It is the selected



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applicant's responsibility to ensure that the appropriate licenses are secured prior to the implementation of the service. Licenses for proposed services will be provided by the applicant as an attachment to this application.

If an applicant does not currently have the required license and/or certification for the program/service applied for, a plan and timeline for obtaining the required license and/or certification must be submitted with the application. Failure to do so will be deemed non-responsive with a critical flaw and the application for that service will not be considered for funding. The plan will be reviewed by SFBHN's staff which in their sole discussion will determine if the timeframe to obtain the license and implement the program is reasonable and therefore allow the application to be considered for funding.

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### III. SCHEDULE OF ACTIVITIES

Any changes to these activities, dates, times, locations, will be accomplished by addenda. All times refer to Eastern Standard Time.

ACTIVITY	DATE	TIME	INFORMATION
Solicitation released via e-mail to all SFBHN contracted network providers and pre-qualified organizations and posted on the SFBHN website	July 14, 2017	By 5:00 P.M. [EST]	Solicitation released via e-mail by the Procurement Manager and Posting on South Florida Behavioral Health Network website: <a href="http://sfbhn.org/providers/funding/">http://sfbhn.org/providers/funding/</a>
All written inquiries due to SFBHN	July 21, 2017	By 5:00 P.M. [EST]	Attn: Jessica Rodriguez: <a href="mailto:jrodriguez@sfbhn.org">jrodriguez@sfbhn.org</a> Subject Line: <b>Written Inquiries</b> ITN #009 - FORENSIC MENTAL HEALTH SERVICES PROGRAM – INQUIRY
Posting of responses to written inquiries	July 26, 2017	By 5:00 P.M. [EST]	Posted on the South Florida Behavioral Health Network website: <a href="http://sfbhn.org/providers/funding/">http://sfbhn.org/providers/funding/</a>
Letter of Intent	July 28, 2017	By 5:00 P.M. [EST]	Attn: Jessica Rodriguez: <a href="mailto:jrodriguez@sfbhn.org">jrodriguez@sfbhn.org</a> Subject Line: <b>ITN #009 - FORENSIC MENTAL HEALTH SERVICES PROGRAM - Letter of Intent</b>
Proposal/applications due	July 31, 2017	Between 9:00 A.M. and 4:00 P.M. [EST]	Attn: Jessica Rodriguez 7205 Corporate Center Drive, Suite 200 Miami, FL 33126
Initial Meeting with the Reviewers/Evaluators	August 2, 2017	1:00 P.M. [EST]	South Florida Behavioral Health Network 7205 Corporate Center Drive, Suite 210, Miami, FL 33126
Debriefing Meeting with the Reviewers/Evaluators	August 9, 2017	10:00 A.M. [EST]	South Florida Behavioral Health Network 7205 Corporate Center Drive, Suite 210, Miami, FL 33126
Posting of Intent to Negotiate	August 15, 2017	By 12:00 PM [EST]	Posted on South Florida Behavioral Health Network's website: <a href="http://sfbhn.org/providers/funding/">http://sfbhn.org/providers/funding/</a>
Negotiations begin	August 18, 2017	As scheduled	South Florida Behavioral Health Network Offices 7205 Corporate Center Drive, Suite 200 Miami, FL 33126
Anticipated posting of intended Contract Award (s)	August 31, 2017	By 2:00 PM [EST]	Posted on South Florida Behavioral Health Network's website: <a href="http://sfbhn.org/providers/funding/">http://sfbhn.org/providers/funding/</a>
Anticipated effective date of contract	October 1, 2017		N/A



- IV. **ATTACHMENT I** – Applicant Cover Letter – Provided as a separate attachment
- V. **APPENDIX A** – Forensic Service Program Guidelines and Requirements – Provided as a separate attachment
- VI. **APPENDIX B** – Department of Children and Families Incorporated Document 6, Outpatient Forensic Mental Health Services – Provided as a separate attachment
- VII. **APPENDIX C** - Department of Children and Families Incorporated Document Forensic and Civil Treatment Facility Admission and Discharge Processes – Provided as a separate attachment
- VIII. **APPENDIX D** – Integration of Individuals Ready for Discharge from State Mental Health Treatment Facilities Plan FY 2016-2017 – Provided as a separate attachment
- IX. **APPENDIX E** - Application Questions and Narrative Responses Template– Provided as a separate attachment
- X. **APPENDIX F** – Substance Abuse & Mental Health Required Performance Outcomes & Outputs – Provided as a separate attachment
- XI. **APPENDIX G** – Supplemental Security Income/Social Security Disability Insurance (SSI/SSDI) Outreach, Access, and Recovery (SOAR) – Provided as a separate attachment
- XII. **APPENDIX H** - SFBHN Forensic Mental Health Service Team’s Operational Budget - Provided as a separate attachment
- XIII. **APPENDIX I** – Budget Forms FFY 2017-18 - Provided as a separate attachment
- XIV. **APPENDIX J** – Conditional Release – Provided as a separate attachment
- XV. **APPENDIX K** – Diversion Data - Provided as a separate attachment

